

Webinar - Interwise Setup

Last Review: April 11th, 2006

Symptoms

Preparing for an upcoming Webinar event or having troubles launching event.

Solution

Please follow the steps below to prepare your computer to attend a Webinar for which you have enrolled in through the LMS:

Step 1) Download the Interwise Application

Please ensure that you have downloaded Interwise at least 2-3 days prior to the event. This will ensure that any technical difficulties are resolved before the on-line meeting.

Please do the following:

- 1) Click on the link below to download the Interwise installer:
 - <http://cuic-prod.docenthost.com/cusource/support/downloads/interwise.exe>
- 2) Once the file has downloaded, click Open in the box that appears.
- 3) Run through the installation by choosing Next, and OK.
- 4) Your Interwise application is now installed.

Step 2) Preparing For A Webinar

- 1) Click on the Tools menu in Internet Explorer
- 2) Click on **Internet Options**
- 3) Click on the **Privacy** tab at the top
- 4) Click on the **Advanced** button located towards the middle
- 5) Put a checkmark in the **Override automatic cookie handling** box, ensure that **Accept** is selected under both **First-party** and **Third-party Cookies** and put a checkmark in the **Always allow session cookies** box
- 6) Click **OK** on both the **Advanced Privacy Settings** and **Internet Options** screen to apply changes and exit

Step 3) Joining the Webinar

- 1) Go to www.cusource.ca home page and login.
- 2) Click on the **'My Learning Plan'** link.
- 3) Click on **'Attend the Learning Activity'** next to the course listed in your learning plan.
- 4) On the following screen, roughly 15 minutes before the start of you session, there will be a link to click on (**'Attend the Meeting'**). Once you click on that the interwise software will begin and you will join the iClass.

Please contact the CUSOURCE help desk if you have any questions:

1-888-367-1386

help@cusource.ca

Mon-Fri 9AM-7PM