

Manager Reports - Credit Union Employee Information

Last Review: August 3rd, 2005

The report will display User Name, CUSOURCEID, ASIE renewal date, number of courses completed so far this year, number of courses enrolled into this year but not completed, and money spent on that student's learning activities so far this year. In the "\$ Spent" column, a blank space indicates that the student has not had any enrollments this year, while "\$ 0" indicates that the student has had enrollments, but that the total of those enrollments is \$ 0

Credit Union Employee Information

| First Name | Last Name | UserID | ASIE Renewal Date | Courses Completed | Courses Not Completed | \$ Spent |
|------------|------------|----------|-------------------|-------------------|-----------------------|----------|
| Al | HRApprover | AA000947 | 9/13/2004 | 0 | 0 | \$ |
| Al | Student | AA000945 | 9/13/2004 | 0 | 0 | \$ |
| Andrew | Melanson | AA000978 | 5/16/2010 | 0 | 3 | \$250 |
| Chris | Smith | AA000704 | 1/2/2008 | 1 | 1 | \$100 |
| Clarke | Harnett | AA000944 | 8/26/2005 | 0 | 0 | \$ |
| Don | Harnett | AA000004 | 12/31/2009 | 4 | 4 | \$300 |
| Donna | Bailey | AA000921 | 6/29/2004 | 0 | 2 | \$350 |
| Felipe | Kettle | AA001013 | 6/8/2010 | 0 | 1 | \$100 |
| Gary | Boun | AA000922 | 12/6/2004 | 3 | 6 | \$300 |

1. Log on to CUSOURCE.
2. Select **LMS** in the top right of the screen.
3. Click on **Reports** from the blue Menu on the left.
4. Below Administrative Reports, choose **Manager Reports**.
5. Click on **Credit Union Employee Information** to run the report.